CENTRAL INDUSTRIAL SECURITY FORCE

NOTICE

RECRUITMENT OF CONSTABLE/TRADESMEN – 2024 IN CISF

Dates of submission of online application: 05/03/2025 to 03/04/2025
Closing date: 03/04/2025 (upto 23:59 Hrs)

Online applications are invited from eligible **Male & Female Indian citizens** for filling up the temporary posts of **CONSTABLE/TRADESMEN** in Central Industrial Security Force in the **Pay Level-3 (Rs.21,700-69,100/-)** plus usual allowances as admissible to the Central Government employees from time to time. On their appointment, they shall be governed under CISF Act and Rules as well as Central Civil Services Rules applicable to other members of the Force from time to time. They shall be entitled for the pensionary benefits as per the **"Defined Contributory Pension system known as the National Pension System"** applicable to all employees joining service of Central Government on or after 1st January 2004. The recruitment process will consist of Physical Efficiency Test (PET), Physical Standards Test (PST), Documentation, Trade Test, Written Examination under OMR Based / Computer Based Test (CBT) mode and Medical Examination. The salient features of the recruitment are as under:-

1.1 Applications will be accepted through **"Online"** mode only.

1.2 Physical Efficiency Test (PET) / Physical Standard Test (PST)/ Documentation / Trade Test / Written Examination / Medical Examination will be scheduled and conducted.

1.3 Written Examination under OMR Based / Computer Based Test (CBT) mode will be conducted only in English and Hindi languages.

1.4 Verification of required eligibility certificates/ documents with the originals will be carried out at the time of PET/PST, Documentation and Trade Test.

1.5 Vacancies of Constable (Tradesmen) will be filled on regional basis.

1.6 Final result will be declared based on the performance of candidates in Written Examination subject to their qualification in the Physical Efficiency Test (PET), Physical Standard Test (PST), Documentation, Trade Test, Medical Examination and other conditions stipulated in this Notification.

1.7 Admit Card for any stage of examination will not be sent by post. Facility for downloading Admit Cards will be provided at the CISF Recruitment website https://cisfrectt.cisf.gov.in. Candidates are advised to regularly visit the website for the updates on examination process and download Admit Cards for each stage of examination.

1.8 10% of the vacancies will be preferably filled by the female candidates failing which the same will be filled by male candidates.

1.9 **Cut-off date for determining the eligibility of the candidate:-**

AGE	**01/08/2025**
Educational Qualification/Caste Certificate etc.	**03/04/2025**

2. **Pay Scale :** Pay Level-3 (Rs.21,700-69,100)

3 **Nationality/ Citizenship**: Candidate must be a citizen of India

4. **Vacancies**:- Recruitment Sector wise/Trade wise/Category wise vacancies of Constable/Tradesman-2024 are as follows :-

Name of post / trade	Direct			ESM	G.Total
	Male	Female	Total		
Const. / Cook	400	44	444	49	493
Const. / Cobbler	07	01	08	01	09
Const./Tailor	19	02	21	02	23
Const. / Barber	163	17	180	19	199
Const. / Washer-man	212	24	236	26	262
Const. / Sweeper	123	14	137	15	152
Const. / Painter	02	00	02	00	02
Const. / Carpenter	07	01	08	01	09
Const. / Electrician	04	00	04	00	04
Const. / Mali	04	00	04	00	04
Const. / Welder	01	00	01	00	01
Const./Charge Mech.	01	00	01	00	01
Const./MP Attendant	02	00	02	00	02
Total	**945**	**103**	**1048**	**113**	**1161**

VACANCIES FOR DIRECT CANDIDATES (MALE) :-

Name of the post / Trade	Category	Northern Sector	NCR Sector	Western Sector	Central Sector	Eastern Sector	Southern Sector	North Eastern Sector- II	North Eastern Sector	Grand Total
Const / Cook	UR	19	30	23	11	18	33	17	6	157
	SC	7	11	9	5	7	13	7	2	61
	ST	4	6	4	3	3	7	4	2	33
	OBC	13	20	16	9	12	22	11	4	107
	EWS	5	8	6	4	5	8	5	1	42
	Total	**48**	**75**	**58**	**32**	**45**	**83**	**44**	**15**	**400**
Const / Cobbler	UR	1	1	1	0	1	1	1	0	6
	SC	0	0	0	0	0	0	0	0	0
	ST	0	0	0	0	0	**1**	0	0	1
	OBC	0	0	0	0	0	0	0	0	0
	EWS	0	0	0	0	0	0	0	0	0
	Total	**1**	**1**	**1**	**0**	**1**	**2**	**1**	**0**	**7**
Const / Tailor	UR	1	1	1	1	1	2	1	1	9
	SC	0	0	0	0	0	1	0	0	1
	ST	0	0	0	0	0	0	0	0	0
	OBC	1	1	1	0	1	3	2	0	9
	EWS	0	0	0	0	0	0	0	0	0
	Total	**2**	**2**	**2**	**1**	**2**	**6**	**3**	**1**	**19**
Const / Barber	UR	7	11	10	5	7	14	6	2	62
	SC	3	4	3	2	3	**11**	4	1	31
	ST	1	2	2	**1**	1	**2**	1	0	10
	OBC	5	8	6	4	5	9	5	2	44
	EWS	2	3	2	1	2	3	2	1	16
	Total	**18**	**28**	**23**	**13**	**18**	**39**	**18**	**6**	**163**
Const / Washer-man	UR	9	15	13	5	9	16	10	3	80
	SC	4	7	5	3	4	7	4	1	35
	ST	2	3	2	2	3	3	2	1	18
	OBC	7	11	8	5	6	12	6	2	57
	EWS	3	4	3	2	2	5	2	1	22
	Total	**25**	**40**	**31**	**17**	**24**	**43**	**24**	**8**	**212**

Name of the post / Trade	Category	Northern Sector	NCR Sector	Western Sector	Central Sector	Eastern Sector	Southern Sector	North Eastern Sector- II	North Eastern Sector	Grand Total
Const / Sweeper	UR	6	10	6	4	6	9	6	2	49
	SC	2	3	3	2	2	4	2	1	19
	ST	1	2	1	0	1	3	1	0	9
	OBC	4	6	5	3	4	7	4	1	34
	EWS	1	2	2	1	1	3	1	1	12
	Total	**14**	**23**	**17**	**10**	**14**	**26**	**14**	**5**	**123**
Const / Painter	UR	0	1	0	0	0	1	0	0	2
	SC	0	0	0	0	0	0	0	0	0
	ST	0	0	0	0	0	0	0	0	0
	OBC	0	0	0	0	0	0	0	0	0
	EWS	0	0	0	0	0	0	0	0	0
	Total	**0**	**1**	**0**	**0**	**0**	**1**	**0**	**0**	**2**
Const / Carpenter	UR	1	1	1	1	1	1	1	0	7
	SC	0	0	0	0	0	0	0	0	0
	ST	0	0	0	0	0	0	0	0	0
	OBC	0	0	0	0	0	0	0	0	0
	EWS	0	0	0	0	0	0	0	0	0
	Total	**1**	**1**	**1**	**1**	**1**	**1**	**1**	**0**	**7**
Const / Electrician	UR	0	1	0	0	0	1	0	0	2
	SC	0	0	0	0	0	0	0	0	0
	ST	0	0	1	0	0	0	0	0	1
	OBC	0	0	0	0	0	1	0	0	1
	EWS	0	0	0	0	0	0	0	0	0
	Total	**0**	**1**	**1**	**0**	**0**	**2**	**0**	**0**	**4**
Const / Mali	UR	0	0	1	0	0	1	0	0	2
	SC	0	1	0	0	0	0	0	0	1
	ST	0	0	0	0	0	0	0	0	0
	OBC	0	0	0	0	0	1	0	0	1
	EWS	0	0	0	0	0	0	0	0	0
	Total	**0**	**1**	**1**	**0**	**0**	**2**	**0**	**0**	**4**
Const / Welder	UR	0	1	0	0	0	0	0	0	1
	SC	0	0	0	0	0	0	0	0	0
	ST	0	0	0	0	0	0	0	0	0
	OBC	0	0	0	0	0	0	0	0	0
	EWS	0	0	0	0	0	0	0	0	0
	Total	**0**	**1**	**0**	**0**	**0**	**0**	**0**	**0**	**1**
Const/ Charge Mech	UR	0	0	0	1	0	0	0	0	1
	SC	0	0	0	0	0	0	0	0	0
	ST	0	0	0	0	0	0	0	0	0
	OBC	0	0	0	0	0	0	0	0	0
	EWS	0	0	0	0	0	0	0	0	0
	Total	**0**	**0**	**0**	**1**	**0**	**0**	**0**	**0**	**1**
Const/ MP Attendant	UR	0	1	0	1	0	0	0	0	2
	SC	0	0	0	0	0	0	0	0	0
	ST	0	0	0	0	0	0	0	0	0
	OBC	0	0	0	0	0	0	0	0	0
	EWS	0	0	0	0	0	0	0	0	0
	Total	**0**	**1**	**0**	**1**	**0**	**0**	**0**	**0**	**2**
	G.Total	**109**	**175**	**135**	**76**	**105**	**205**	**105**	**35**	**945**

VACANCIES FOR DIRECT CANDIDATES (FEMALE) :-

Name of the post / Trade	Category	Northern Sector	NCR Sector	Western Sector	Central Sector	Eastern Sector	Southern Sector	North Eastern Sector- II	North Eastern Sector	Grand Total
Const / Cook	UR	1	2	2	2	1	4	1	1	14
	SC	1	2	1	1	1	1	2	0	9
	ST	1	1	1	0	1	1	0	0	5
	OBC	1	2	1	1	1	2	1	0	9
	EWS	1	1	2	0	1	1	1	0	7
	Total	**5**	**8**	**7**	**4**	**5**	**9**	**5**	**1**	**44**
Const / Cobbler	UR	0	1	0	0	0	0	0	0	1
	SC	0	0	0	0	0	0	0	0	0
	ST	0	0	0	0	0	0	0	0	0
	OBC	0	0	0	0	0	0	0	0	0
	EWS	0	0	0	0	0	0	0	0	0
	Total	**0**	**1**	**0**	**0**	**0**	**0**	**0**	**0**	**1**
Const / Tailor	UR	0	1	0	0	0	1	0	0	2
	SC	0	0	0	0	0	0	0	0	0
	ST	0	0	0	0	0	0	0	0	0
	OBC	0	0	0	0	0	0	0	0	0
	EWS	0	0	0	0	0	0	0	0	0
	Total	**0**	**1**	**0**	**0**	**0**	**1**	**0**	**0**	**2**
Const / Barber	UR	1	2	1	1	1	2	0	1	9
	SC	0	0	0	0	0	1	0	0	1
	ST	0	0	0	0	0	0	1	0	1
	OBC	1	1	1	0	1	1	1	0	6
	EWS	0	0	0	0	0	0	0	0	0
	Total	**2**	**3**	**2**	**1**	**2**	**4**	**2**	**1**	**17**
Const / Washer-man	UR	2	1	2	1	2	2	1	0	11
	SC	0	1	1	0	1	1	0	0	4
	ST	0	0	0	0	0	0	0	0	0
	OBC	1	1	1	1	0	1	1	1	7
	EWS	0	1	0	0	0	1	0	0	2
	Total	**3**	**4**	**4**	**2**	**3**	**5**	**2**	**1**	**24**
Const / Carpenter	UR	0	0	0	0	0	0	0	0	0
	SC	0	0	0	0	0	0	0	0	0
	ST	0	0	0	0	0	1	0	0	1
	OBC	0	0	0	0	0	0	0	0	0
	EWS	0	0	0	0	0	0	0	0	0
	Total	**0**	**0**	**0**	**0**	**0**	**1**	**0**	**0**	**1**
Const / Sweeper	UR	1	1	1	1	1	0	2	1	8
	SC	1	0	0	0	0	0	0	0	1
	ST	0	0	0	0	0	0	0	0	0
	OBC	0	1	1	0	1	2	0	0	5
	EWS	0	0	0	0	0	0	0	0	0
	Total	**2**	**2**	**2**	**1**	**2**	**2**	**2**	**1**	**14**
	G.Total	**12**	**19**	**15**	**8**	**12**	**22**	**11**	**4**	**103**

VACANCIES FOR EX-SERVICEMEN :

Sl. No.	Name of the post / Trade	Total No of vacancies
1	Const / Cook	49
2	Const / Cobbler	1
3	Const / Tailor	2
4	Const / Barber	19
5	Const / Washer man	26
6	Const / Sweeper	15
7.	Const/ Carpenter	1
TOTAL		**113**

[Abbreviations used are: UR- Unreserved, EWS – Economically Weaker Sections, OBC – Other Backward Class, SC- Scheduled Caste, ST- Scheduled Tribe, ESM- Ex. Servicemen and Const – Constable]

4.1 The number of vacancies given above are tentative and may increase or decrease at any time/stage of recruitment process, due to administrative reasons. The revisions in vacancies, if any, will be notified at any stage prior to declaration of final result by displaying the same on CISF recruitment website i.e. https://cisfrectt.cisf.gov.in.

4.2 Reservation for SC/ST/OBC/EWS/Ex-servicemen categories is available as per extant Government orders. The candidates of any reserved category (SC/ST/OBC/EWS) may apply as a Unreserved Category candidate due to non-availability of vacancy in any particular trade or other reasons subject to fulfilling terms and conditions applicable for Unreserved Category like age, height etc.

4.3 There will be restriction of domiciliary status for recruitment to the above posts. The candidature of candidate belonging to States as mentioned in Column-2 of table below para-8.2 of this Notification will only be considered for respective Recruitment Sector as mentioned in Column-3 of said table, on production of valid "**Domicile certificate**" to prove their domiciliary status, issued by the competent authorities so authorized by the concerned State at the time of document verification failing which their candidature will be cancelled forthwith and they will not be allowed to participate in further process of recruitment.

4.4 The notification has been issued incorporating vacancies of States falling within jurisdiction of respective Recruitment Sector. A candidate has to apply only against such advertised vacancies of his/her home State and Recruitment Sector to which he/she belongs.

4.5 Candidates selected for appointment are liable to serve anywhere in Indian Territory and abroad.

4.6 Wards of CISF personnel residing with their parents at a place other than their domiciled State / Recruitment Sector may also apply & appear from recruitment centre where their father / mother is posted. However, they will be considered against vacancies of their actual domicile Home State given under the Recruitment Sector only. To avail this concession, they have to submit photocopy of certificate issued from the Unit Commander as per format annexed to this notification **(Annexure-X)**. However, they will not be entitled to avail any relaxation of the State/Recruitment Sector from which they are appearing if they are not actually domiciled in such State/Recruitment Sector. Eligibility / relaxation of such candidates will be considered as applicable to them as per their domicile state given under the Recruitment Sector.

4.7 **Candidates are advised to submit their application for one trade only. If the candidate submits multiple applications for two/more Trades, only the first application will be processed further.**

4.8 While filling up online application form, candidates must ensure to fill the correct identity Card Number in his/her application (i.e. AADHAR Number, Driving License, Voter ID Card, Identity Card issued by University/College or Income Tax Pan Card Number). The same will be produced at the examination centre during each event.

Biometric data of candidates will be recorded during the 01st stage of recruitment and will be utilized during subsequent stages of recruitment for verifying their identity.

4.9 **Candidates should bring all their original educational/experience/caste/ domicile certificates and other testimonials at the time of PET/PST, documentation & trade test for proper checking /scrutiny. If any candidate fails to submit any requisite document in support of his/her eligibility, his/her candidature will be rejected straightaway and no appeal will be accepted against his/her rejection for conducting documentation on any other day and they will not be allowed to participate in further process of recruitment.**

4.10 The posts are combatised and purely temporary in nature but likely to become permanent.

4.11 Caste certificates having the following details in respect of reserved category candidates may be accepted as per prescribed proforma and the candidates may be allowed to continue in recruitment process against vacancy of respective reserved category :-

a) Name of candidate, Father's name, locality/village/town from where they belong.
b) Certificate issued by the appropriate/prescribed authority.
c) Authority of Govt. of India resolution is correctly mentioned in caste certificate which justifies that claim of individual against reserved category is genuine.
d) Caste as mentioned in the caste certificate of the individual is included in the central list as notified by Central Government for that category.

4.12 If suitable Ex-Servicemen candidates are not available, vacancies reserved for Ex-Servicemen will be filled up by candidates of non-Ex-Servicemen category.

4.13 Ex-servicemen, children/dependents of victims killed in 1984 Riots and Communal Riot of 2002 in Gujarat may submit their applications for recruitment in any Recruitment Sector. **However, they have to produce the certificate from the District Collector / District Magistrate wherein the victim was killed.**

5. **Salient features :**

5.1 Applications must be submitted in online mode at the official website of CISF i.e. https://cisfrectt.cisf.gov.in. No other mode of submission of application is allowed.

5.2 Physical Efficiency Test (PET), Physical Standards Test (PST), Documentation, Trade Test, Written Exam and Medical Examination will be conducted by the CISF at various Recruitment Centres.

5.3 **Application fee @ Rs.100/-** from UR, OBC and EWS candidates will be charged. Female candidates and those candidates belonging to Scheduled Caste, Scheduled Tribe and Ex-servicemen categories are exempted from paying application fee.

5.4 The Call up letter/Admit card for all stages of recruitment as mentioned below will be issued to the candidates through online mode only at CISF recruitment website https://cisfrectt.cisf.gov.in with facility to download the same and will not be sent by post. i.e. for

(a) PET/PST, Documentation & Trade Test,
(b) Written Examination
(c) Detailed Medical Examination

Candidates are therefore advised to visit the CISF recruitment website https://cisfrectt.cisf.gov.in regularly for any update on the recruitment process. Candidates are required to bring the same while attending the test/examination.

5.5 **The stages of recruitment process are as under:-**

a) **PET/PST, Documentation & Trade Test.**

b) **OMR Based /CBT mode written examination which will be bilingual i.e. Hindi & English.**

c) **Detailed Medical Examination(DME)**

Note : The sequence of the above stages may interchange at the discretion of CISF due to administrative reasons / prevailing circumstances. If written examination is conducted in the 1st stage, the number of candidates to be called for the 2nd stage would purely depend on merit in the written examination for which qualifying marks would be 35% for UR, EWS & Ex-Serviceman and 33% for SC/ST/OBC. However, it will not be mandatory to call all the qualified candidates in the written examination for the 2nd stage i.e. PET/PST/Documentation and Trade test. The number of candidates to be called for 2nd stage would depend on total number of qualified candidates in the written examination with reference to the number of vacancies for each post and each category. Accordingly, cut off marks would be prescribed for each category.

5.6 Recruitment Sector wise / Trade wise and category wise result of Written Examination cum merit list etc., will be drawn.

5.7 **The candidates who qualify in the PET/PST/DV, Trade Test and written examination will be shortlisted Recruitment Sector wise/ Trade wise and category wise on the basis of their performance in the written examination for appearing in the Detailed Medical Examination (DME). The number of candidates shortlisted for Detailed Medical Examination (DME) will be about 02 (Two) times of the number of vacancies notified.**

5.8 List of provisionally selected candidates will be uploaded on CISF Recruitment website **https://cisfrectt.cisf.gov.in**.

5.9 Issuance of Admit Card for any stage of recruitment shall not be construed final selection for the post.

5.10 **To ensure a smooth, transparent and fair recruitment process, the Force will employ adequate measures and modern means at different stages.**

5.11 **Disqualification :** No person, (i) (a) who has entered into, or contracted a marriage with a person having a spouse living, or (b) who, having a spouse living has entered into, or contracted a marriage with any person shall be eligible for appointment to the service; provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

(ii) Dismissal from Govt. Service.

6. **Eligibility Criteria**

6.1 **Educational Qualification:**

Matriculation or its equivalent from a recognised board for **skilled trades** on or before closing date of receipt of online Application Form. (i.e. Barber, Boot Maker/Cobbler, Tailor, Cook, Carpenter, Mali, Painter, Charge Mechanic, Washer Man, Welder, Electrician and Motor Pump Attendant). Industrial Training Institute trained personnel will be preferred.

Matriculation or its equivalent from a recognised board for **unskilled trades** on or before closing date of receipt of online Application Form (i.e. Sweeper).

(Educational certificate other than State Board/Central Board should be accompanied with Government of India notifications declaring that such qualification is equivalent to Matriculation/10th class pass for service under Central Government.

6.2 **Age Limit**: Between 18 to 23 years as on **01/08/2025** Candidates should not have been born earlier than 02/08/2002 and later than 01/08/2007.

6.2.1. Permissible relaxation in upper age limit for different categories are as under:-

Sl. No.	Category	Age relaxation permissible beyond the upper age limit
i)	Scheduled Caste / Scheduled Tribe	Upto 5 years in upper age limit.
ii)	Other Backward Class	Upto 3 years in upper age limit.
iii)	Ex-Servicemen	**3 years after deduction of the military service rendered from the actual age as on the date of reckoning i.e. closing date of receipt of online Application Form.**
iv)	Children and dependent family members of victims KILLED in the 1984 riots or communal riots of 2002 in Gujarat.	Upto 5 years in upper age limit for UR/EWS candidates. Upto 8 years in upper age limit for OBC candidates. Upto 10 years in upper age limit for SC/ST candidates.
	Children means (a) son (including adopted son) or (b) daughter (including adopted daughter). **Dependent family members means** (a) spouse or (b) children or (c) brother or sister in the case of unmarried victim who were wholly dependent on the victim at the time of his getting killed in the riots would be eligible. **In order to be eligible for upper age relaxation in this category, the applicant should produce a certificate to that effect from the concerned District Collector / District Magistrate where the victim was killed.**	

6.3. **Physical Standards** :

Male candidates :-

a) Height (For UR, SC, EWS and OBC candidates except those mentioned in para No.6.3.1) – 170 Cms
b) Chest (For UR, SC, EWS and OBC candidates except those mentioned in para No.6.3.1) – 80-85 Cms (Minimum expansion 5 Cms.)

Female candidates :-

a) Height (For UR, SC, EWS and OBC candidates except those mentioned in para No.6.3.1) – 157 Cms.

b) Chest - There is no minimum requirement of chest in case of female candidates.

6.3.1. Permissible relaxation in Physical Standards for different categories of candidates are as under :-

Sl. No.	Relaxation for	Height		Chest	
		Male	**Female**	**Male**	**Female**
i)	The candidates falling in the categories of Garhwalis, Kumaonis, **Gorkhas, Dogras, Marathas and candidates belonging to the States of Sikkim, Nagaland, Arunachal Pradesh, Manipur, Tripura, Mizoram, Meghalaya, Assam, Himachal Pradesh, Kashmir and Leh & Ladhakh regions of Jammu & Kashmir subject to production of certificate as per **Annexure-"VI"**. **The above standards will be applicable for all categories i.e. UR, EWS, OBC & SC.**	165 Cms	155 Cms	78-83 Cms (Minimum expansion 5 Cms)	Not applicable
	** Candidates hailing from Gorkha Territorial Administration (GTA) comprising of the three Sub-Divisions of Darjeeling District namely Darjeeling, Kalimpong and Kurseong and includes the following " Mouzas" Sub-Division of these Districts : (1) Lohagarh Tea Garden (2) Lohagarh Forest (3) Rangmohan (4) Barachenga (5) Panighata (6) ChotaAdalpur (7) Paharu (8) Sukna Forest (9) Sukna Part-I (10) Pantapati Forest-I (11) Mahanadi Forest (12) Champasari Forest (13) SalbariChhat Part-II (14) Sitong Forest (15) Sivoke Hill Forest (16) Sivoke Forest (17) ChhotaChenga (18) Nipania				
ii)	All candidates belonging to Scheduled Tribes	162.5 Cms	150 Cms	76-81 Cms (Minimum expansion 5 Cms)	Not applicable

6.4 **Weight** :- Proportionate to height and age as per medical standards. Weight will be recorded at the time of physical measurements but the decision on fitness on account of weight will be taken at the time of Detailed Medical Examination (DME).

6.5 **Medical Standards**: -The shortlisted candidates will be medically examined by the Medical Boards to assess their physical and medical fitness. The medical examination of the candidates will be conducted in terms of Uniform Guidelines for recruitment Medical Examination for GOs and NGOs in CAPFs and ARs issued vide MHA UO No.A.VI-1/2014-Rectt(SSB) dated 20.05.2015 and MHA OM No.E-32012/ADG(Med)/ DME & RME/DA-1/2020(Part File)/1166 dated 31.05.2021 and other instructions issued by the Government from time to time to assess their physical and medical fitness. He shall fulfil the medical standards as elucidated therein.

6.5.1 The candidate must not have knock knee, flat foot, varicose vein or squint in eyes and they should possess high colour vision. He/she must be in good mental and bodily health and free from any physical defect likely to interfere with the efficient performance of the duties.

6.5.2 **Tattoo**: Following criteria has been fixed to determine permissibility of Tattoo:

(a) **Content**: Tattoo depicting religious symbol or figures and the name, as followed in Indian Army are to be permitted.

(b) **Location**: Tattoos marked on traditional sites of the body like inner aspect of fore arm, but only left forearm, being non saluting limb or dorsum of the hands are to be allowed.

(c) **Size**: Must be less than ¼ of the particular part (Elbow or Hand) of the body.

Note- I Candidates who have not acquired the essential educational qualification as on **03/04/2025** will not be eligible and need not apply.

Note-II Candidates should note that only the Date of Birth and Name as recorded in the Matriculation/ Secondary School Examination Certificate or an equivalent certificate will be accepted for determining the age and name. No subsequent request for any change in the Date of Birth or Name will be considered.

6.6 Ex-Servicemen who are Sepoy/Lance Naik in the Army or equivalent rank in the Air Force or Navy are eligible to apply for the post of Const/Tradesmen. Ex-Servicemen holding the rank of Subedar, Naib-Subedar, Havildar, Naik or equivalent rank in the Army/Air Force/Navy may also compete in this recruitment for lower post provided they fulfil the eligibility criteria and also furnish their willingness in writing that in the event of their selection they will not claim the post equivalent to the rank they were holding in the Defence Forces.

An 'Ex-serviceman' means a person ;

(i) Who has served in any rank whether as a combatant or non-combatant in the Regular Army, Navy and Air Force of the Indian Union and ;

(a) who either has been retired or relieved or discharged from such service whether at his own request or being relieved by the employer after earning his pension; or

(b) who has been relieved from such service on medical grounds attributable to military service or circumstances beyond his control and awarded medical or other disability pension ; or

c) Who has been released from such service as a result of reduction in establishment? or ;

(ii) Who has been released from such service after completing the specific period of engagement, otherwise than at his own request or by way of dismissal, or discharge on account of misconduct or inefficiency and has been given a gratuity; and includes personnel of the Territorial Army, namely, pension holders for continuous embodied service or broken spells of qualifying service or ;

(iii) Personnel of Army Postal Service who are part of Regular Army and retired from the Army Postal Service without reversion to their parent service with pension ; or are released from the Army Postal service on medical grounds attributable to or aggravated by military service or circumstance beyond their control and awarded medical or other disability pension or ;

(iv) Personnel who were on deputation in Army Postal Service for more than six months prior to the 14th April 1987 or ;

(v) Gallantry award winners of the Armed forces including personnel of Territorial Army or ;

(vi) Ex-recruits boarded out or relieved on medical ground and granted medical disability pension.

6.6.1 **Age :** They shall be allowed to deduct the period of Army service from their actual age and the resultant age should not exceed the maximum age limit prescribed for these posts by more than 3 years.

6.6.2 **Medical Category** : Should be "A" (AYE) or 'SHAPE-1' at the time of discharge. They should also posses the same medical standards prescribed for direct recruits for the post of Constable/Tradesmen in CISF.

6.6.3 **Character on discharge :** Exemplary/Very good. Copy of discharge certificate will be produced at the time of PET/PST, Documentation and Trade Test.

6.6.4 **Educational Qualification :** Matriculation or equivalent or Army 1st class certificate or equivalent of Air Force or Navy.

6.6.5 The other eligibility conditions will be the same as applicable to others as mentioned under eligibility criteria.

Note- I Ex-servicemen who have already secured employment in civil side under Government on regular basis after availing of the benefits of reservation given to ex-servicemen for their re-employment are **NOT** eligible for reservation in Ex-servicemen category and fee concession. However, he can avail the benefit of

reservation as Ex-serviceman for subsequent employment if he immediately after joining civil employment, has given self-declaration/undertaking to the concerned employer about the date-wise details of applications for various vacancies for which he had applied before joining the initial civil employment as mentioned in the OM No.36034/1/2014-Estt(Res) dated 14.08.2014 issued by DoP&T.

Note-II The period of "Call up Service" of an Ex-Serviceman in the Armed Forces shall also be treated as service rendered in the Armed Forces for purpose of age relaxation.

Note-III For any serviceman of the three Armed Forces of the Union to be treated as Ex-Serviceman for the purpose of securing the benefits of reservation, he must have already acquired, at the relevant time of submitting his application for the Post/Service, the status of ex-serviceman is in a position to establish his acquired entitlement by documentary evidence from the competent authority that he would complete specified term of engagement with the Armed Forces within the stipulated period of one year from the date of closing of receipt of online Application Form.

Note-IV Age concession/ reservation is not admissible to sons, daughters and dependents of Ex-Serviceman. Therefore, such candidates should not indicate their category as Ex-Servicemen**.**

Note- V Other terms and condition for re-employment of ex-servicemen as mentioned in Ex-Servicemen (Re-employment in Central Civil Service and Posts) Amendment Rules, 2012 and any other instruction issued by GOI from time to time, will also be applicable.

Note-VI Ex-Servicemen will be required to appear at the time of PST event to record their measurements, documentation and produce their education certificate and other testimonials. PET will not be held for these Ex-servicemen candidates. However they will also appear and should qualify in Trade Test, Written Examination and medical examination. Ex-Servicemen will be required to qualify in medical examination as per MHA UO No.A.VI-1/2014-Rectt(SSB) dated 20th May, 2015 and MHA OM No.E-32012/ADG(Med)/ DME & RME/DA-1/2020(Part File)/1166 dated 31.05.2021 and other instructions issued by the Government from time to time to assess their physical and medical fitness. He shall fulfil the medical standards as elucidated therein.

Note-VII The persons serving in the Armed Forces of the Union, who on retirement from service, would come under the category of "Ex-servicemen" may be permitted to apply for re-employment one year before the completion of the specified terms of engagement and avail themselves of all concessions available to ex-servicemen but shall not be permitted to leave the uniform until they complete the specified term of engagement in the Armed Forces of the Union. Such candidates should submit a certificate from the Commanding Officer concerned as per **Annexure-'VIII'.**

7. **Process of Certification and format of certificate** :-

7.1 Candidates who wish to be considered against vacancies reserved/or seek age-relaxation are required to submit requisite certificate from the competent authority in the prescribed format, failing which their claim for SC/ST/OBC/EWS/Ex- Servicemen status will not be entertained and their candidature/ applications will be rejected. The formats of the certificates are annexed with this notification.

7.2 Candidates will be considered for recruitment in their respective States/UTs on production of valid **"Domicile/Permanent Residential Certificate (PRC)"** issued by the competent authority so authorized by the concerned State/ UT to prove their domiciliary status at the time of Documents Verification failing which his/her candidature will be cancelled forthwith. The Domicile/PRC certificate must be of the State/UT indicated by the candidates in their online Application Form, failing which, their candidature will be cancelled forthwith.

7.3 Caste certificate issued from other than Domicile State of candidate will not be considered. Both Caste & Domicile certificates should be issued by the same State.

7.4 **A candidate belonging to SC, ST or OBC category, on migration from his/her Origin State/ UT to another State/ UT (i.e. the State / UT of Domicile) will have to make an informed choice whether to get the benefit of reservation in the State/ UT of origin or to appear as an Unreserved candidate from the State of migration.** Such choice will have to be exercised by the candidate in the Online Application Form. No request for change of such option, after the final submission of the Online Application Form, will be entertained by the Department. In case, a candidate opts to avail himself of the benefit of reservation from the State of origin, he will have to submit information about the District and State/ UT of his origin as well as the District and State/ UT of his domicile in the Online Application Form and his candidature will be considered from the State/ UT of Origin. Such candidates will not be required to submit a Domicile Certificate from the State/ UT of Origin. However, such candidates will be required to submit the Caste Certificate from / based on the State/ UT of Origin.

7.5 If a candidate declares in the Online Application Form that he/she has migrated from his/her State/ UT of Origin to another State/ UT (i.e. the State / UT of Domicile) and opts not to avail of the benefit of reservation from his/her State/ UT of Origin, such candidate will be considered as an Unreserved category candidate in his domiciled State/ UT irrespective of his/her possession of caste certificate.

7.6 If a candidate declares in the Online Application Form that he/ she has migrated from his/ her State/ UT of Origin to another state/ UT (i.e. the State / UT of Domicile) and opts to avail of the benefit of reservation from his/ her State/ UT of Origin, such a candidate has to produce caste certificate from / based on the State/ UT of Origin failing which his candidature will be considered as an Unreserved category candidate from the State/ UT of migration (i.e. the State / UT of Domicile). If, however, the candidate fails to produce the requisite domicile certificate from the domiciled State/ UT, his candidature shall be rejected forthwith.

7.7 A person seeking appointment on the basis of reservation to OBCs must ensure that he possesses the caste/community certificate and does not fall in creamy layer on the closing date of receipt of online Application Form i.e. **03/04/2025**.

7.8 The benefit of reservation under EWS can be availed upon production of an Income and Asset Certificate issued by a Competent Authority. The crucial date for submitting income and asset certificate will be the closing date for receipt of online Application Form i.e. **03/04/2025**.

7.9 Candidates may also note that in respect of the above, their candidature will remain provisional till the veracity of the concerned document is verified by the Appointing Authority. Candidates are cautioned that their candidature will be cancelled forthwith in case they fraudulently claim SC/ST/OBC/EWS status or avail any other benefit. Candidates are also warned that they will be permanently debarred from the examination in case they fraudulently claim SC/ST/OBC/EWS/ESM status.

7.10 Since the State of Assam is not issuing Domicile Certificate/ Permanent Residence Certificate (PRC), candidates belonging to the State of Assam are not required to submit the same. However, their selection will be subject to verification of their residential status from the concerned District Authorities.

7.11 West Pakistani Refugees (WPRs) who have settled in J&K but have not been given the status of citizens of the State will be recruited without the condition of having a domicile certificate from the designated authority of the J&K State. A certificate **as per Annexure-XIII** issued by the Sarpanch / Numberdar of a candidate's village to the effect that the person belonged to the West Pakistani Refugees category, along with a copy of the electoral roll showing the name of the candidate in the voters list for elections to the parliamentary constituency (as they do not enjoy voting rights to the state legislative assembly) be accepted as proof of their being West Pakistani Refugees for recruitment. In so far as the scheduled castes among the said refugees are concerned, the

state government have already issued certificates indicating the SC status & stating specifically that the person is not a permanent resident of the State but is ordinarily residing in the village, these certificate may be accepted as proof of being West Pakistani Refugees of SC status accordingly.

How to apply :-

8.

8.1 Applications must be submitted in online mode at the official website of CISF i.e. https://cisfrectt.cisf.gov.in . For detailed instructions, please refer to **Annexure-I** of this Notification. No other mode of submission of application is allowed.

8.2 The State/UT under jurisdiction of each Recruitment Sector are mentioned below:-

Sl. No	**Name of the State/UT**	**Name of Recruitment Sector**	**Name of Application Receiving Centres with address**
(1)	**(2)**	**(3)**	**(4)**
1.	Chandigarh, Haryana, Himachal Pradesh, Jammu & Kashmir, Ladakh, Punjab & Rajasthan.	Northern Sector	DIG, CISF (North Zone) HQrs., CISF campus, Post-Mahipalpur, New Delhi - 110037. (E-mail Id : dignz@cisf.gov.in)
2.	Delhi, Uttar Pradesh & Uttarakhand	NCR Sector	DIG, CISF RRC NCR Zone HQrs., CISF 5th RB Battalion, Post – Shipra Sun City, Distt – Ghaziabad, State – Uttar Pradesh - 201014. (E-mail Id : rrc-ncrzone@cisf.gov.in)
3.	Dadra & Nagar Haveli and Daman & Diu, Goa, Gujarat and Maharashtra.	Western Sector	DIG, CISF (West Zone) HQrs., CISF Complex, Sector-35, Kharghar, Navi Mumbai – 410 210. (E-mail Id : digwz@cisf.gov.in)
4.	Chhatisgarh & Madhya Pradesh	Central Sector	DIG, CISF (Central Zone) HQrs., Bhilai, 03rd RB campus, Post-Utai, Dist-Durg, State-Chhattisgarh - 491107. (E-mail Id : digcz@cisf.gov.in)
5.	Bihar & Jharkhand	Eastern Sector	Sr. Commandant, CISF 02nd Res. Bn., Post : Dhurwa, Dist : Ranchi, State : Jharkhand - 834004. E-mail Id : rb-2nd@cisf.gov.in)

Sl. No	Name of the State/UT	Name of Recruitment Sector	Name of Application Receiving Centres with address
(1)	(2)	(3)	(4)
6.	Andhra Pradesh, Karnataka, Kerala, Lakshadweep, Pudducherry, Tamil Nadu & Telangana.	Southern Sector	DIG, CISF (South Zone) HQrs., 'D' Block, Rajaji Bhavan, Besant Nagar, Chennai, Tamil Nadu - 600090. (E-mail Id : digsz@cisf.gov.in)
7.	Andaman & Nicobar Islands, Sikkim, Odisha & West Bengal.	North Eastern Sector - II	DIG, CISF (North East Zone-II) HQrs., Premises No.553, East Kolkata Township (Kasba), Kolkata - 107. (E-mail Id : dig-sez@cisf.gov.in)
8.	Arunachal Pradesh, Assam, Manipur, Meghalaya, Mizoram, Nagaland & Tripura.	North Eastern Sector	DIG, CISF (North East Zone) HQrs., Beharbari, Near A.G.Colony, Hockey Stadium Road, Post -Basistha, Dist - Kamrup, Assam - 781029. (E-mail Id : dignez@cisf.gov.in)

8.3 In the online Application Form, candidates are required to upload the following documents :-

- **Uploading of Photograph** - Recent scanned colour passport size photograph duly printed the date of photograph **(i.e. not more than three months old from the date of publication of this Notification)** in JPEG format (20 KB to 50KB). Image dimension of the photograph should be about 3.5 cm (width) x 4.5 cm (height). The photograph should be without cap, spectacles and both ears should be visible. **The date on which the photograph has been taken must be clearly printed on the photograph**. **Applications without the date printed on the photograph will be rejected. Applications with blurred photograph will also be rejected.**

- **Uploading of Signature** - Scanned signature in JPEG format (10 KB to 20 KB). Image dimension of the signature should be about 4.0 cm (width) x 2.0 cm (height). **Applications with illegible signature will be rejected**.

- **Uploading of documents –** Candidate is required to upload the scanned copies of all the relevant documents **in PDF format (not more than 01 MB)** with regard to his/her age, educational qualification and Domicile certificate.

8.4 Last date and time of submission of online applications is **03/04/2025 (23:59 hrs)**

8.5 **Candidates are advised in their own interest to submit online applications much before the closing date and not to wait till the last date to avoid the possibility of disconnection/ inability or failure to login to the website on account of heavy load on the website during the days preceding the closing date**.

8.6 Before submission of the online application, candidates must check that they have filled correct details in each field of the form. After submission of the online application form, no change/ correction/ modification will be allowed under any circumstances. Requests received in this regard in any form like post, fax, e-mail, by hand, etc will not be entertained.

8.7 The candidates are advised to fill their correct and active e-mail id and mobile number in the online application as important information relating to recruitment will be given to them through SMS or email.

9. **Application Fee** :

9.1 Fee payable : Rs.100/- (Rupees one hundred only).

9.2 Female candidates and those candidates belonging to Scheduled Castes (SC), Scheduled Tribes (ST) and Ex-servicemen (ESM) eligible for reservation are exempted from payment of application fee.

9.3 Fee can be paid online through Net Banking, by using Credit or Debit or Rupay cards and UPI or through cash in SBI Branches by generating SBI Challan. Fee paid by modes other than as stated above, will not be accepted.

9.4 Online fee can be paid by the candidates up to **03/04/2025 (23:59 hours)**. However, candidates who wish to make the cash payment through challan of SBI, may make the payment in cash at the Branches of SBI within the working hours of the bank upto **05/04/2025** provided the challan has been generated by them before **03/04/2025 (23:59 hours).**

9.5 Fee once paid shall not be refunded under any circumstances nor will it be adjusted against any other examination or selection.

9.6 In case of non-receipt of requisite application fee from candidates (except exempted category) their application will be straight way rejected.

9.7 Tariff/Taxes charges will be borne by the candidate in addition to fees as applicable for Bank.

9.8 Fees paid before **05.03.2025** i.e. opening date of online application form will also not be accepted.

10. **Admission to the Examination :**

10.1. All candidates who register themselves in response to this advertisement by the closing date and time and whose applications are provisionally accepted and found to be in order as per the terms and conditions of this Notification, will be assigned Roll numbers and be issued Admit Card for appearing in the PET/PST/Documentation/Trade Test. Subsequently, qualified candidates will be issued Admit Cards for the next stage of the recruitment.

10.2 The department will undertake detailed scrutiny of applications for eligibility and other aspects at the time of PET/PST/Documentation/ Trade Test. As such, candidature will be accepted only provisionally. The candidates must go through the requirement of educational qualification, Age, physical and medical standards etc. and satisfy themselves that they are eligible for the post. If any claim made in the application is not found substantiated during the entire recruitment process, the candidature will be cancelled.

10.3 Candidates must write Registration Number, registered Email-ID and Mobile Number along with name, date of birth and name of the examination, while addressing any communication. Communication from the candidate not furnishing these particulars shall not be entertained.

10.4 Facility for downloading Admit card for PET/PST/Documentation/Trade Test, Written Examination and Medical Examination will be made available well in advance on the CISF Recruitment website https://cisfrectt.cisf.gov.in. Candidate must bring printout of the Admit Card to the Examination Hall/Centre.

10.5 In case of inability in downloading Admit cards from the website, candidates should contact CISF at least one week before PET/PST/ Documentation/ Trade Test, Written Examination or DME/RME.

10.6 In addition to the Admit Card, it is mandatory to carry four passport size recent colour photographs duly printed the date of photograph **(i.e. not more than three months old from the date of publication of this Notification)**, original valid Photo-ID proof duly printed the date of birth such as Aadhaar Card/Printout of E-Aadhaar, Voter's ID Card, Driving License, PAN Card, Passport, ID Card issued by University/College/ School, Employer ID Card (Govt./PSU), Ex-Serviceman Discharge book issued by Ministry of Defence, Any other photo bearing ID card issued by the Central/ State Government.

10.7 If the Photo Identity Card does not have the date of birth printed on it then the candidate must carry an additional original document (e.g. Matriculation Certificate, Marks Sheets issued only by CBSE/ICSE/State

Boards, Birth Certificate) as proof of his date of birth. In case of mismatch in the date of birth mentioned in the Admit card and photo ID/Certificate brought in support of date of birth, the candidate will not be allowed to appear in the recruitment process.

10.8 Any other document mentioned in the Admit Card shall also be carried by the candidates while appearing in the Examination.

10.9 Applications with blurred photograph and/ or signature will be rejected.

11. **Recruitment process :**

11.1 Height Bar Test (HBT) /PET/PST/Documentation and Trade Test:

11.1.1 **Height Bar Test (HBT) :** All the candidates whose application are provisionally accepted and found in order will assigned Roll Number and called for 1st stage of recruitment i.e. PET/PST, Documentation and Trade Test which will be conducted at various centres, Candidates will be put through Height Bar Test (HBT).

11.1.2 Candidates who are found eligible in Height Bar Test (HBT) will undergo Physical Efficiency Test (PET).

11.1.3 Physical Efficiency Test (PET)

11.1.4 Candidates who are found eligible in Height Bar Test will undergo Physical Efficiency Test (PET).

For Male candidates	For Female candidates
1.6 Kms race in 6 minutes 30 seconds	800 mtrs race in 4 minutes

11.1.5 Ex-servicemen will have to appear in PET/PST/Documentation/Trade Test for recording measurement of height, chest and weight only. PET will not be held for these Ex-servicemen candidates. However, they will have to qualify the Trade Test, Written and Medical examination.

11.1.6 This test will be qualifying in nature. The candidates who do not qualify the race would be eliminated from the recruitment process by giving rejection slip intimating reasons thereof by the PET/PST Board and will not be allowed to participate in further process of recruitment. **There is no appeal in PET (race/run)**.

11.1.7 Physical Standard Test (PST) – Candidates who qualify Height Bar Test (HBT) and Physical Efficiency Test (PET) will be screened for height, chest and weight by the Board of Officers. Physical Standards for the post of Constable (Tradesmen) has been elaborated in para 6.3 above and relaxation will also be applicable as per Government of India Orders from time to time.

11.1.8 Relaxation in height and chest (as the case may be) as mentioned above will be permissible only on production of required certificate at the

time of PET/PST, Documentation & trade test in the proforma as prescribed in **Annexure-VI** from the competent authorities of the Districts where he ordinarily resides. ST candidates may avail the relaxation on production of valid original ST certificate.

11.1.9 Candidates who are declared not qualified in Physical Standards i.e. height and chest may prefer an appeal on same day, if they so desire, to the Appellate Authority nominated for the Centre through Presiding Officer (PO). The decision of the Appellate Authority will be final and no further appeal or representation in this regard will be entertained thereafter.

11.1.10 **The candidates who do not fulfil the laid down physical standards will be eliminated from recruitment process by giving rejection slip, thereof. However, elimination on grounds of weight will be done at the time of medical examination.** The candidates who meet the requirements of physical standard will be allowed to participate in Documentation.

11.1.11 Documentation :

Following Original testimonial/documents of the candidates who qualified in HBT, PET & PST will be scrutinized. Candidates who fail to produce requisite original testimonials / certificates will be eliminated from the recruitment process by giving rejection slip intimating reasons thereof by the Presiding Officer and **no candidates will be allowed provisionally.**

(i) Educational certificates.

(ii) Date of birth certificate. (Matriculation or 10th pass certificate).

(iii) Domicile certificate issued by competent authority to prove their domiciliary status.

(iv) SC/ST, OBC and EWS Certificate, if applicable. It should be in the proforma as prescribed in **Annexure-III, IV & V** respectively. Caste certificates which are not in prescribed manner as specified in the advertisement notice will not be accepted.

(v) Caste certificate issued from a State other than domicile State of candidate will not be considered, i.e. both certificates (Caste and Domicile) should be issued by the same State.

(vi) Candidates falling in the categories of Garhwalis, Kumaonis, Gorkhas, Dogras, Marathas and candidates belonging to the States of Sikkim, Nagaland, Arunachal Pradesh, Manipur, Tripura, Mizoram, Meghalaya, Assam, Himachal Pradesh, Kashmir and Leh & Ladhakh regions of J & K requesting for relaxation in height and chest should produce certificate in proforma/format given in **Annexure-VI.**

(vii) Discharge certificate/Certificate for serving Defence Personnel as **Annexure-VII & VIII** undertaking in the format prescribed in **Annexure-IX** in case of Ex-servicemen.

(viii) No Objection Certificate and Undertaking in case of persons serving in Govt./Semi-Govt. Departments from their Head of Office as per format given in **Annexure-XI & XII**.

(ix) In case of wards of serving CISF personnel, who are applying in State other than their Home State, certificate as per format given in **Annexure-X** has to be produced.

(x) Identity Certificate for WPRs (West Pakistani Refugee) residing in the State of J&K as per **Annexure - 'XIII'**

(xi) Four passport size recent photographs of the candidates duly printed the date of photograph **(i.e. not more than three months old from the date of publication of this Notification)**.

(xii) The candidates must carry photo bearing identification proof such as Driving License, Voter Card, Aadhaar Card, Identity Card issued by University/College, Income Tax Pan Card **in original** which he has mentioned / filled in application form.

(xiii) Identification of the candidates will be checked by the board of officers at the time of PET/PST/Documentation & Trade test, Written Examination & Medical Examination from Identity Cards as produced by them. **Biometric credentials (LTR/RTI/Fingers impression) of all candidates shall be registered before conduct of PST/Documentation & Trade Test which will be used in all further stages of recruitment**.

11.1.12 **TRADE TEST :**

(a) All the candidates declared pass in HBT, PET, PST & Documentation will undergo trade test. Trade test will be qualifying in nature.

(b) Trade test/practical assessment to be done, which will be qualifying in nature.

1 **COOK**
- a) Cooking of Chapati & Rice
- b) Cooking of vegetable/Dal/Samber / Idli etc.,
- c) Cooking of Meat/Fish/Egg/Kheer

2 **BOOT MAKER / COBBLER**
- a) Polishing of shoes
- b) Handling of tools
- c) Cutting of leather repair & stitching of Shoes

3. **TAILOR**
- a) Taking measurement of personnel
- b) Cutting of cloths
- c) Stitching of Uniforms

4 **BARBER**

a) Handling of tools
b) Hair Cutting
c) Shaving

5 **WASHER MAN**

a) Washing of clothes
b) Ironing of Khaki Cotton Uniform
c) Ironing of woollen, Terry cotton Uniforms

6 **SWEEPER**

a) Sweeping
b) Cleaning of toilets
c) Cleaning of Bathrooms etc.

7 **PAINTER**

a) Knowledge of colours, paints and shades
b) Painting of sign-boards
c) Painting/drawing

8 **CARPENTER**

a) Handling of tools
b) Cutting of wood
c) Fitting, polishing and finishing of material

9 **ELECTRICIAN**

a) Knowledge of AC/DC current
b) New Electric Fitting
c) Rectification of Electric fault

10 **MALI**

a) Plantations and making grafts.
b) Maintenance of plants
c) Knowledge of seeds and their sowing season, Fertilizers in seeti deseeti.
d) Knowledge of indigenous manures.

11 **WELDER**

a) Knowledge of welding tools
b) ARC Welding – Practical
c) Gas Welding – Practical

12 **CHARGE MECH**

a) Knowledge of AC & DC current
b) Knowledge of voltage receiving/distribution/consumption
c) Knowledge of switch boards & fault attendance

13 **MOTOR PUMP ATTENDANT (MP ATTEND)**

a) Knowledge of Pump
b) Knowledge of Motor
c) Knowledge of repair

11.2 Written Examination:

The candidates who qualify in PET/PST/Documentation & Trade Test will be called for Written Examination under OMR/Computer Based Test (CBT) Mode.

11.2.1 Objective type question paper to be answered on OMR sheet/CBT of 100 marks of 02 hours duration containing 100 questions on **General Awareness / General Knowledge, Knowledge of elementary mathematics, Analytical Aptitude, Ability to observe and distinguish patterns and to test the basic knowledge of candidate in Hindi/English. The questions will be set bilingual in English / Hindi**. There shall be no negative marking.

11.2.2 Minimum percentage of marks for qualifying for next stage will be as under:-

UR / EWS/ Ex. Servicemen	:	35 %
SC/ST/OBC	:	33 %

Note : The qualifying marks of 35% for UR / EWS / ESM and 33% for SC/ST/OBC does not mean that all candidates who have secured 35% & 33%, as the case may be, will be called for next stage. The candidates for next stage will be called purely on the basis of their performance / marks scored in written examination and cut off marks (Recruitment Sector/Trade/ Category wise) which will be fixed after completion of written examination.

11.2.3 The date of examination will be informed to candidates only through CISF recruitment website https://cisfrectt.cisf.gov.in . Request for changing of written examination centre/date will not be considered under any circumstances.

11.2.4 **Tentative Answer Keys of the Written Examination will be placed on the CISF Recruitment website https://cisfrectt.cisf.gov.in after the Examination. Candidates may go through the Answer Keys and submit online representations, if any, within the stipulated time limit on payment of Rs. 100/- per question. Representations received through any other mode e.g. letter, application etc. will not be entertained. Representations regarding the Answer Keys will be scrutinized by the panel of experts before finalizing the Answer Keys and the decision of the experts in this regard will be final.**

11.2.5 Further, there shall be no provision for re-evaluation/ re-checking of the scores. No correspondence in this regard shall be entertained.

11.2.6 **If written examination (OMR/CBT) is conducted in two or more shifts then marks scored by the candidates shall be normalized and such normalized scores shall be used to determine merit list and cut off marks for qualification to next stage of recruitment i.e. Medical Examination (DME/RME)**

12. **Medical Examination:**

12.1 Only those candidates who have qualified in PET/PST, Documentation, Trade Test and Written Examination will be shortlisted Sectors wise (Trade in each categories) and category wise on the basis of their performance in the written examination (OMR/CBT) for appearing in the

Detailed Medical Examination. **The number of candidates shortlisted for DME will be about 02 (two) times of the number of vacancies notified.** The medical examination will be conducted in terms of Uniform Guidelines for recruitment Medical Examination for GOs and NGOs in CAPFs and ARs issued vide MHA UO No.A.VI-1/2014-Rectt(SSB) dated 20th May, 2015 and MHA OM No.E-32012/ADG(Med)/ DME & RME/DA-1/2020(Part File)/1166 dated 31.05.2021 and other instructions issued by the Government from time to time to assess their physical and medical fitness.

12.2 Candidates will be declared either **FIT or UNFIT**. No candidate will be declared as temporary unfit.

12.3 In all the cases, a candidate, who has been declared medically **UNFIT** for appointment in the Medical Examination will be communicated the grounds for rejection in broad terms in writing by the Examining Medical Officer. All candidates declared unfit during Detailed Medical Examination (DME) will be allowed to undergo Review Medical Examination (RME), provided they give their written consent by appending their signature on the intimation indicating the reasons for being unfit. The RME of candidates will be conducted in continuation of DME preferably on the next day of DME. The consent for RME duly signed by the candidate should be submitted within 24 hours after candidate is informed of his/her unfitness in DME.

Note **Colour vision test should be done once at the time of recruitment and later on at the time of basic training.**

13. **Mode of selection/Drawal of Final Select List** :

13.1 **After completion of PET/PST, documentation, Trade Test, Written Examination and Medical Examination, Recruitment Sector-wise, Trade-wise and Category-wise merit list for UR, SC, ST, OBC, EWS & Ex-servicemen will be drawn separately on the basis of aggregate marks obtained in written examination and number of vacancies allotted to the Recruitment Sector.**

13.2 **Resolution of Tie cases** : In the event of tie in scores of candidates in the Written Examination, such cases will be resolved by applying following criteria, one after another in the given order, till the tie is resolved :

i) The tie will be resolved by referring to the age of the candidates i.e. the candidate older in age will get preference ;

ii) If the tie still persists, it shall be resolved by comparing the height of candidate i.e. candidate taller in height will get the preference ;

iii) If the tie still remains unresolved, then it shall be resolved by the educational qualification of candidates i.e. candidate higher in the qualification will get preference and ;

iv) Further tie, if any, it shall be resolved by referring to the alphabetical order of names i.e. a candidate whose name begins with the alphabet (English) which comes first in the alphabetical order will get preference.

13.3 Provided that SC, ST, OBC & EWS candidates, who are selected on their own merit without availing relaxed standards, will not be adjusted against the reserved share of vacancies. Such SC, ST, OBC and EWS candidates will be accommodated against the unreserved vacancies as per their position in the overall Merit list. The reserved vacancies will be filled up separately from amongst the eligible SCs, STs, OBCs and EWS candidates which will, thus, comprise of SC, ST, OBC and EWS candidates who are lower in merit than the last candidate on merit list of unreserved category but otherwise found suitable for appointment by relaxed standard.

13.4 Success in the examination does not confers any right of appointment unless government is satisfied after such enquiry as may be considered necessary that the candidate is suitable in all respects for appointment to the service.

13.5 Final result will be published on CISF Recruitment website i.e. https://cisfrectt.cisf.gov.in.

Note- I The candidates applying for the examination should **ensure that they fulfil all the eligibility conditions** for admission to the examination. Their admission at all the stages of examination will be **purely provisional**, subject to their satisfying the prescribed eligibility conditions. If, on verification, at any time before or after the PET/PST/Documentation & Trade test, written examination, and medical examination, it is found that they do not fulfil any of the eligibility conditions; their candidature for the examination will be cancelled forthwith by the department.

Note-II **In case, any candidate is found ineligible or found to be suppressing facts whatsoever at any time during or after the recruitment process, his candidature/ selection /appointment shall be cancelled forthwith**.

Note-III In case vacancies reserved for Ex-Servicemen remain vacant due to non-availability of eligible or qualified candidates, the same shall be filled by other non ex-serviceman candidates from respective trade / category in accordance with notification of amendment in Ex-Servicemen (Re-Employment in Central Civil Services and posts) Rules, 2012.

Note-IV **In case female vacancies remain vacant due to non-availability of eligible or qualified female candidates, the same shall be filled by eligible Male candidates from respective trade.**

Note-V **No reserved /waiting list will be kept / maintained.**

14. **Decision :** The decision of the board/ department in all matters relating to eligibility, acceptance or rejection of the applications, penalty for false information, mode of selection, conduct of examination(s), allotment of examination centres and preparation of merit list will be final and binding on the candidates and no enquiry/ correspondence will be entertained in this regard.

15. **Courts jurisdiction :** Any dispute with regard to this recruitment will be subject to courts/tribunals having jurisdiction over the City/Town in which the concerned Recruitment Centre of CISF is situated or where the candidate has submitted his application.

16. **Important instructions to candidates :**

16.1 Before applying, candidates must go through the instructions given in the notice of examination very carefully i.e. requirements of educational qualification, age, physical standards etc. and satisfy themselves that they are eligible for the post.

16.2 Candidates seeking reservation benefits such as SC/ST/OBC/ EWS/ESM or any other relaxation as per the provisions of the Notice of Examination must ensure that they are entitled to such reservation/ relaxation. They should be in possession of the relevant certificates in original in the prescribed format in support of their claim when the copies of the certificates are sought.

16.3 Verification of documents with originals will be carried out at the time of Documentation. Therefore, candidature will be accepted provisionally only. When scrutiny of document is undertaken at the time of Documentation, if any claim made in the application is not found substantiated, the candidature will be cancelled.

16.4 **Persons with Disabilities (PwD) are not eligible to apply for this examination.**

16.5 Candidates are advised to fill their correct and active e-mail addresses and mobile number in the online application as correspondence may be made through e-mail/SMS.

16.6 Fee payable : Rs.100/- (Rs. one hundred only). Female candidates and those candidates belonging to Scheduled Castes (SC), Scheduled Tribes (ST), Ex-servicemen (ESM) eligible for reservation are exempted from payment of application fee.

16.7 Candidates must write their names, date of birth, father's name and mother's name in application form strictly as given in the matriculation certificate otherwise their candidature may be cancelled at the time of documents verification or as and when it comes into the notice.

16.8 In the online application form, candidates are required to upload Photograph duly printed the date of photograph **(i.e. not more than three months old from the date of publication of this Notification),** Signature and scanned copies of all the relevant documents with regard to age, educational qualification and Domicile.

16.9 **Candidates must be very careful and should exercise due diligence while providing information about Domicile State and District in the online Application Form. No request for change of Domicile State and**

District will be entertained after submission of application form under any circumstances. If there is any variation of District and/ or State mentioned by the candidate in the online Application Form and the Domicile Certificate submitted by them at the time of Documentation, their candidature will be cancelled forthwith and they will not be allowed to participate in the Documentation.

16.10 Only one online application is allowed to be submitted by a candidate for the Examination. Therefore, the candidates must exercise due diligence at the time of filling their online Application Forms. Submitting of more than one application may result into rejection of all applications.

16.11 Applications with blurred/ illegible Photograph/ Signature or photograph without dated will be rejected summarily.

16.12 An application will be summarily rejected at any stage of the recruitment process for having incomplete information / wrong information / incomplete requisite certificates / misrepresentation of facts / left unsigned/ submitted without fees where due.

16.13 Request for change/ correction in any particulars in the Application Form, once submitted, will not be entertained under any circumstances. Such requests received through Post/Fax/Email/By hand etc shall not be entertained.

16.14 When application is successfully submitted, it will be accepted 'Provisionally'. Candidates should take printout of the application form for their own records. The printout of the 'Application Form' is not required to be submitted.

16.15 In case of fake/ fabricated application/ registration by misusing any dignitaries name/ photo, such candidate/cyber café will be held responsible for the same and liable for suitable legal action under cyber/IT Act.

16.16 Candidate should note that they are applying for combat force and should participate in the recruitment process with due physical/ mental preparation and will be fully responsible for any incident/ accident occurring during any stage of recruitment. Recruiting Agency/Centre will not be responsible for any such unforeseen incident/ accident. Candidates will participate in recruitment at their own risk.

16.17 If any candidate is found under influence of any energetic medicine/ drugs etc. during PET, his/her candidature will be cancelled forthwith.

16.18 For any queries, candidates may contact Help Line Number ***011-24366431/ 24307933 (1000 to 1800 hrs on working days only)*** for clarifications, if any, regarding filling application and PET/PST/Documentation & Trade Test, Written Examination & Medical Examination etc.

16.19 Candidates should come duly prepared for 2-3 days stay under their own arrangements for different stages of recruitment process. **No TA/DA will be admissible for journey and stay.**

16.20 If any candidate is found to indulge at any stage in any act of malpractices during the entire recruitment process or thereafter, his/her candidature will be cancelled and he/she will be liable for suitable legal action.

16.21 Any certificate other than in Hindi or English should be endorsed with translation in Hindi or English duly attested, else will not be entertained.

16.22 Canvassing in any form or bringing outside influence will automatically disqualify the candidate from appearing the tests further without any notice.

16.23 Candidates having the right aptitude, capability, fitness and knowledge of respective trade, may apply for the posts.

16.24 Candidates are advised to have sufficient practice for the race/PET before coming for recruitment. They are further advised to get themselves medically examined regarding their suitability to run the specified distance in the given time. CISF or Government of India will not be responsible for any injury/ mishap or medical problem during the course of recruitment process / test.

16.25 Any candidate found using any unfair means or resorting to impersonation will be disqualified forthwith and liable for action as per law. The person impersonating a candidate will be arrested and a criminal case under IPC/BNS (Bhartiya Nayay Sanhita) will be registered against him. Such candidates will be barred from applying for the future recruitment in CISF.

16.26 Any person acting as a tout or taking the help of a tout will be dealt as per law and criminal case will be registered against him under IPC/BNS (Bhartiya Nayay Sanhita).

16.27 Candidates have to appear for all the stages of recruitment. If a candidate is absent from any stage / event for which he/she has qualified, his/her candidature will be cancelled.

16.28 In case a candidate is found unfit/ineligible for service on any ground during recruitment process and after his/her selection/ appointment, his/her service will be terminated without assigning any reason.

16.29 **The Director General, CISF reserves the right to make changes or cancel or postpone the recruitment without assigning any reason.**

16.30 The department has a right to make any changes in the advertisement or cancel it without assigning any reason. Further all the conditions mentioned herein may vary as per orders issued by Government of India from time to time.

16.31 Selected candidates are required to undergo basic training in CISF RTCs for which they will be informed separately through offer of appointment letter. If any candidate does not qualify the prescribed training, his/her services are liable to be terminated. They will be on probation for a period of two years which can be extended. During the period of probation if found unfit for any reason, the services are liable to be terminated.

16.32 CISF strives to recruit fit, committed, sincere and best candidates with transparency and impartiality. Hence, candidates are advised to **"BEWARE OF TOUTS".**

16.33 The Offer of Appointment is the last stage of the recruitment process. Thus, qualifying in any previous stage of recruitment process (including medical examination) does not confer any right of selection or appointment to the post to any candidate.

16.34 In the event of any dispute regarding the instructions outlined in this notice, the English version shall prevail.

IMPORTANT NOTICE FOR CANDIDATES

Beware of touts. No money is charged f or recruitment in CISF. If you have paid or promised to pay money to any one you are being cheated & you are losing money. If anyone demands money for getting you selected, immediately inform the Presiding Officer (PO) of recruitment board and DIsG of concerned recruitment Centre or inform through e-mail giving the name of the person at ac-rectt@cisf.gov.in

:: xxxx ::

Annexure-I

Procedure for filling online Application

Process of filling online application for the examination consists of two parts:

I.	One Time Registration
II.	Filling of online Application for the Examination

Part-I (One-Time Registration)

One-time Registration will be a permanent database for candidate. The Unique Registration ID and Password will be used by the candidates for all the examinations conducted by CISF. Read the instructions given in the Notice of Examination carefully before filling up the online **'Registration Form'** and '**Application Form**'. Before proceeding with One-time Registration, keep the following information/documents ready:-

a. Mobile Number b. E-mail ID

How to register for the first time :-

1. Log on to the official website of CISF that is https://cisfrectt.cisf.gov.in.
2. Home page will be displayed. Click on "Login" button.
3. New page will be displayed. Click on "New Registration" button.
4. One-time Registration process requires filling up of following information:
   a. Basic details
   b. Additional and contact details
   c. Declaration.
5. For filling up the 'One-Time Registration Form', please follow the following steps:
   a. Personal details (e.g. Name, father's name, mother's name, date of birth and gender) are required to be entered twice, in the relevant columns of the Registration Form to avoid any inadvertent mistakes in filling up of the form. If there is mismatch between the original and verify data columns, it will not be accepted and an indication to this effect will be displayed in separate dialogue box.
   b. Fill your name, exactly as given in Matriculation or 10th Class Certificate. In case, you have made any changes in your name after matriculation, indicate the same.
   c. Fill your father's name exactly.
   d. Fill your mother's name exactly.
   e. Fill your date of birth exactly as given in Matriculation or 10thClass Certificate.
   f. Provide information about your gender.
   g. Click on submit button. New page will be displayed.
   h. Check your personal details and fill the basic details.
   i. Fill the working Mobile Number and Email-ID. It may also be noted that any information which the department may like to communicate with you through e-mail/SMS, will be sent on provided Email-ID/mobile number. Same Email-ID/Mobile number will also be used for retrieval of password/Registration Number, if required.

j. Read the 'Declaration' carefully, if you agree with the declaration, click on '**Submit**' button.

k. On confirmation, your data will be saved. Your Registration Number and Password will be sent to your registered Email-ID and mobile number.

l. Login using your Registration-Number as user name and auto generated password provided to you on your email and mobile number.

NOTE :-

YOU ARE AGAIN CAUTIONED THAT NAME, FATHER'S NAME, MOTHER'S NAME AND DATE OF BIRTH SHOULD BE FILLED EXACTLY AS RECORDED IN MATRICULATION CERTIFICATE. YOUR CANDIDATURE MAY GET CANCELLED IN CASE OF IN CORRECT/ WRONG INFORMATION.

ANNEXURE-II

Part-II (Online Application Form)

1. Before proceeding with filling of online application, keep the following data ready:

   a. Recent scanned colour passport size photograph (**i.e. not more than three months old from the date of publication of the Notice of Examination**) in JPEG format (20 KB to 50 KB). Image dimension of the photograph should be about 3.5cm (width) x 4.5cm (height). The photograph should be without cap, spectacles and both ears should be visible. **The date on which the photograph has been taken must be clearly printed on the photograph**. **Applications without the date printed on the photograph will be rejected. Applications with blurred photograph will also be rejected.**

   b. Scanned signature in JPEG format (10 KB to 20 KB). Image dimension of the signature should be about 4.0 cm (width) x 2.0 cm (height). **Applications with illegible signature will be rejected**.

   c. The scanned copies of all the relevant documents **in PDF format (not more than 01 MB)** with regard to his/her age (i.e. Date of Birth Certificate or Matriculation / SSCL/10th Certificate), other educational qualification and Domicile)

2. Login to CISF Recruitment website i.e https://cisfrectt.cisf.gov.in and click **"APPLY PART"** tab.

3. New page will be displayed and fill the essential details such as '**Registration Id, 'Password', 'Captcha'** and click "**SUBMIT**" button.

4. Registered candidate may login to online system through their provisional '**Registration Id and Password**" received by the candidate at the time of registration in CISF Recruitment website i.e. https://cisfrectt.cisf.gov.in.

5. New page will be displayed and click button of "**CONSTABLE/TRADESMAN-2024".**

6. After clicking the button of "CONSTABLE/TRADESMAN-2024", a window will be opened which will have application form. The data/details filled in by him/her earlier, at the time of registration process, will automatically be filled in the respective fields in the application form. The remaining empty field should be filled by the candidate. The candidates are advised to fill in the details very carefully.
7. Once the candidate has filled in all the required details in the application form, he will find two buttons at the bottom namely **"SAVE & PREVIEW" and "CLOSE"**, if the candidate uses the "**CLOSE**" button, he will allow to editing the application form. No data/details will be saved.

8. Once the application form is completely filled in, read declaration carefully and click on **"SUBMIT"** button if you accept the same which will save all the data/details filled in by him/her.

9. **Then, upload your recent Photograph (not more than three months old from the date of publication of the Notice of Examination and the date on which the photograph has been taken should be clearly printed on it) as specified at S. No-1(a) above.**

10. Upload your signature as specified at S.No.1(b). **Applications with blurred signatures will**

be rejected.

11. **Upload your scanned copy of Date of Birth Certificate/Matriculation/SSLC/10th Certificate, educational qualification and Domicile Certificate for proof of age, educational qualification and Domicile respectively as specified at Sl.No.1(c).**

12. After uploading all the required documents and images, click on "**PAYMENT**" button appears at the bottom of the page.

13. Now '**PAYMENT'** window will appear. The personnel who are exempted from payment of application fee will see the message that **you are eligible for Fee Exemption** and will get the **'PRINT APPLICATION'** option.

14. Proceed to make fee payment if you are not exempted from payment of application fee.

15. Make the payment of application fee either through UPI, Net Banking, by using Credit or Debit cards or Rupay cards or in cash at SBI Branches by generating SBI Challan by selecting fee payment mode option. If candidate selects challan option then candidate gets a fee deposit challan form from the server. After getting challan form candidate should go to the nearest State Bank of India Branch and deposit the fee. After this candidate's formality is completed. Bank will generate MIS Report and send it to CISF. This process takes minimum 48 hours. After 48 hours the candidate may check the status of his/her application.

16. After completion of payment procedure, candidate may take a print out of their filled application form and retain the same with them. They will be required to submit printout of online application along with self attested documents in support of their eligibility at the time of PET/PST and Documentation.

Warning :

a. Candidates should verify all the registered data(s) carefully. If any data is mentioned in wrong, the same may be edited by clicking "**EDIT**" button.

b. On clicking the "**SUBMIT**" button, the data/details entered so far will be saved in server. If the candidate clicks "**EDIT**" button, the data/details will not be saved and the candidate will be able to edit the data.

Annexure-VB

Specimen of Photographs

Acceptable Photograph



Samples of photographs which are not acceptable

Extra Colour



Too close



With hat/cap



Blur Photographs







Inverted



Too dark



With goggles



Facing Sideways



Too Small



With spectacles



NOTE : The date on which the photograph has been taken must be clearly printed on the photograph. Applications without the date printed on the photograph will be rejected.

ANNEXURE-III

The form of certificate to be to be produced by Scheduled Caste and Scheduled Tribe candidates applying for appointment to posts under the Government of India

This is to certify that Shri/Shrimati/Kumari*_____ son/daughter of Shri _____ of village/Town*_____ in District/Division* _____ of the State/Union Territory* _____ belongs to the _____ Caste/Tribe* which is recognised as a Scheduled Caste/Scheduled Tribe* under:-

@ The Constitution (Scheduled Caste) Order , 1950
@ The Constitution (Scheduled Tribes) Order, 1950
@ The Constitution (Scheduled Castes) Union Territories Order,1951*
@ The Constitution(Scheduled Tribes) Union Territories Order, 1951*
As amended by the Scheduled Castes and Scheduled Tribes Lists (Modification Order) 1956, the Bombay Reorganization Act, 1960, the Punjab Reorganization Act, 1966, the State of Himachal Pradesh Act,1970, the North Eastern Areas Reorganization) Act, 1971, the Scheduled Caste and Scheduled Tribes Orders (Amendment) Act 1976. , the State of Mizoram Act, 1986 the State of Arunachal Pradesh Act, 1986 and the Goa, Daman and Diu (Reorganization) Act, 1987]
@ The Constitution (Jammu & Kashmir) Scheduled Castes order, 1956_____
@ The Constitution (Dadra and Nagar Haveli) Scheduled Castes Order, 1962
@ The Constitution (Dadra and Nagar Haveli) Scheduled Tribes Order, 1962
@ The Constitution (Pondicherry) Scheduled Castes Order, 1964
@ The Constitution (Uttar Pradesh) Scheduled Tribes Order, 1967
@ The Constitution (Goa, Daman and Diu) Scheduled Castes Order, 1968
@ The Constitution (Goa, Daman and Diu) Scheduled Tribes Order, 1968
@ The Constitution (Nagaland) Scheduled Tribes Order, 1970
@ The Constitution (Sikkim) Scheduled Caste Order, 1978
@ The Constitution (Sikkim) Scheduled Tribes Order, 1978
@ The Constitution (Jammu & Kashmir) Scheduled Tribes Order, 1989
@ The Constitution (Scheduled Castes) Order (Amendment) Act, 1990
@ The Constitution (Scheduled Tribes) Orders (Amendment)Act, 1991
@ The Constitution (Scheduled Tribes) Orders (Second Amendment) Act, 1991
@ The Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 2002
@ The Constitution(Scheduled Castes) Orders (Amendment) Act, 2002
@ The Constitution(Scheduled Castes and Scheduled Tribes) Orders(Amendment) Act, 2002
@ The Constitution(Scheduled Castes) Orders (Second Amendment) Act, 2002
@ The Constitution (Andaman & Nicobar Islands) Scheduled Tribes Order, 1959 as amended by the Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 1976

2. Applicable in the case of Scheduled Castes/Scheduled Tribes persons who have migrated from one State/Union Territory Administration to another.

This certificate is issued on the basis of the Scheduled Caste/Scheduled Tribes Certificate issued to Shri/Smt*_____ Father/Mother of Shri/Smt./Kumari*_____ of village/Town*_____ in District/Division*_____ of the State/UT*_____ who belongs to the _____ Caste/Tribes* which is recognised as a SC/ST* in the State/Union Territory* _____ issued by the _____ (name of the prescribed issuing authority) vide their No. _____ dated_____ .

3. Shri/Shrimati/Kumari* _____ and or * his/her* family ordinarily reside(s) in Village/Town*_____ of _____ District/Division* of the State/Union Territory* of _____.

Place
Date

Signature
** Designation _____
(With Seal of Office)
State/Union Territory
_____

* Please delete the words which are not applicable.
@ Please quote specific Presidential order.
% Delete the paragraph which is not applicable.

Note :-The terms 'ordinarily' reside(s) used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

** List of authorities empowered to issue Scheduled Caste/Scheduled Tribe/OBC Certificates.

(i) District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Dy. Collector/1st Class Stipendiary Magistrate/+ Sub Divisional Magistrate/Extra-Assistant Commissioner/Taluka Magistrate/ Executive Magistrate.(+not below the rank of 1st Class Stipendiary Magistrate).
(ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
(iii) Revenue Officers not below the rank of Tehsildar.
(iv) Sub-Divisional Officers of the area where the candidate and/or his family normally resides.
(v) Administrator/ Secretaru to Administrator/ Development Officer (Lakshadweep).

Note: ST candidates belonging to Tamil Nadu State should submit caste certificate ONLY FROM THE REVENUE DIVISION OFFICER.

ANNEXURE-IV

The form of certificate to be to be produced by Other Backward Classes candidates applying for appointment to posts under the Government of India

This is to certify that Shri/Smt./Kumari _____ son/daughter of _____ of village/Town _____ in District/Division _____ in the State/Union Territory _____ belongs to the _____ Community which is recognised as a backward class under the Government of India, Ministry of Social Justice and Empowerment's Resolution No. _____ dated _____*. Shri/Smt./Kumari _____ and/ or his/her family ordinarily reside(s) in the _____ District/ Division of the _____ State/ Union Territory. This is also to certify that he/she does not belong to the persons/ sections **(Creamy Layer)** mentioned in Column 3 of the Schedule to the Government of Indi, Department of Personnel & Training O.M. No.36012/22/93-Estt.(SCT) dated 08/09/1993**.

Dated:

District Magistrate
Deputy Commissioner etc.
(with official seal)

* The authority issuing the certificate may have to mention the details of Resolution of Government of India, in which the caste of the candidate is mentioned as OBC.

** As amended from time to time.

Note :- The term "Ordinarily" used here will have the same meaning as in Sector 20 of the Representation of the People Act, 1950

ANNEXURE–V

Government of .....
(Name & Address of the authority issuing the certificate)

INCOME &ASSETS CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS

Certificate No. _____ Date: _____

VALID FOR THE YEAR _____

This is to certify that Shri/Smt./Kumari _____ son/daughter/wife of _____ permanent resident of _____, Village/Street _____ Post Office _____District _____in the State/Union Territory _____ Pin Code _____ whose photograph is attested below belongs to Economically Weaker Sections, since the gross annual income* of his/her I 'family'** is below Rs. 8 lakh (Rupees Eight Lakh only) for the financial year _____. His/her family does not own or possess any of the following assets*** :

I. 5 acres of agricultural land and above;
II. Residential flat of 1000 sq. ft. and above;
Ill. Residential plot of 100 sq. yards and above in notified municipalities;
IV. Residential plot of 200 sq. yards and above in. areas other than the notified municipalities.

2. Shri/Smt./Kumari _____belongs to _____the caste which is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes (Central List).

Signature with seal of Office
Name _____
#Designation _____

Recent Passport size attested photograph of the applicant

*** Note 1**: Income covered all sources i.e. salary, agriculture, business, profession, etc.

**** Note 2**:The term 'Family" for this purpose include the person, who seeks benefit of reservation, his/her parents and siblings below the ageof 18 years as also his/her spouse and children below the age of I8 years.

*****Note 3**: The property held by a "Family' in different locations or different places/cities have been clubbed while applying the land or
property holding test to determine EWS status.

#List of authorities empowered to issue Income & Assets Certificate

(i) District Magistrate/ Additional District Magistrate/ Collector/ Deputy Commissioner/ Additional Deputy Commissioner/ Ist Class Stipendary Magistrate/ Sub-Divisional Magistrate/ Taluka Magistrate/ Executive Magistrate/ Extra Assistant Commissioner.
(ii) Chief Presidency Magistrate/ Additional Chief Presidency Magistrate/ Presidency Magistrate.
(iii) Revenue Officer not below the rank of Tehsildar and
(iv) Sub-Divisional Officer oro the area where the candidate and/ or his family normally resides.

ANNEXURE-VI

FORM OF CERTIFICATE TO BE SUBMITTED BY THOSE CANDIDATES WHO INTEND TO AVAIL RELAXATION IN HEIGHT OR CHEST MEASUREMENT

Certified that Shri/Kumari _____ Son/Daughter of Shri _____ is permanent resident of Village _____ Tehsil/Taluka _____ District _____ of _____ State.

2. It is further certified that :

- ❖ Residents of entire area mentioned above are considered as _____ (Garhwalis, Kumaounis, Gorkhas, Dogras, Marathas, Sikkimies) for relaxation in height and chest measurement for recruitment in the Para Military Forces of the Union of India.

- ❖ He belongs to _____ (Himachal Pradesh, Leh & Ladakh regions of Jammu & Kashmir and North Eastern States) is considered for relaxation in height and Chest measurement for recruitment in the Para Military Forces of the Union of India.

- ❖ He belongs to _____Tribal community and is considered for relaxation in height and Chest measurement for recruitment in the Para Military Forces of the Union of India.

Signature
District Magistrate/Sub-Divisional Magistrate/Tehsildar

Date :
Place :

❖ *Delete whichever is not applicable*

ANNEXURE-VII

UNDERTAKING TO BE GIVEN BY CANDIDATES APPLYING FOR CIVIL POSTS UNDER EX-SERVICEMEN CATEGORY

I understand that, if selected on the basis of the recruitment/examination to which the application relates, my appointment will be subject to my producing documentary evidence to the satisfaction of the Appointing Authority that I have been duly released/retired/discharged from the Armed Forces and that I am entitled to the benefits admissible to Ex-Servicemen in terms of the Ex-Servicemen (Re-employment in Central Civil Services and Posts rules, 1979, as amended from time to time).

I also understand that I shall not be eligible to be appointed to a vacancy reserved for Ex-Servicemen in regard to the recruitment covered by this examination, if I have at any time prior to such appointment, secured any employment on the civil side (including Public Sector Undertakings, Autonomous Bodies/Statutory Bodies, Nationalized Banks, etc.) by availing of the concession of reservation of vacancies admissible to Ex-Servicemen.

(Signature of the Candidate)

Place:
Date:

ANNEXURE-VIII

Form of Certificate for serving Defence Personnel

I hereby certify that, according to the information available with me (No.) _____(Rank) _____ (Name) _____is due to complete the specified term of his engagement with the Armed Forces on the (Date) _____.

Place:

(Signature of Commanding Officer)

Date: Office Seal

ANNEXURE-IX

UNDERTAKING TO BE GIVEN BY AN EX-SERVICEMAN

I ……., bearing Roll No……., appearing for the Document Verification of the …… ……Examination, 20……., do hereby undertake that:

(a) I am entitled to the benefits admissible to Ex-Servicemen in terms of the Ex-Servicemen Re-employment in Central Civil Services and Posts Rules, 1979, as amended from time to time.

(b) I have not joined the Government job on civil side (including Public Sector Undertakings, Autonomous Bodies/ Statutory Bodies, Nationalized Banks, etc.) on regular basis after availing of the benefits of reservation given to ex-serviceman for re-employment; or

(c) I have availed the benefit of reservation as ex-serviceman for securing Government job on civil side. I have joined as ……on…… in the office of …… I hereby undertake that I have submitted the self-declaration/ undertaking to my current employer about date wise detail of the application for the above mentioned examination for which I had applied for before joining the present civil employment; or

(d) I have availed the benefit of reservation as ex-serviceman for securing Government job on civil side. I have joined as ……on…… in the office of ……. Therefore, I am eligible for age-relaxation only;

I hereby declare that the above statements are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect at any stage, my candidature/ appointment is liable to be cancelled/ terminated.

Signature ……..….
Name: ……..
Roll Number: .....
Date: ……..
Date of joining the Armed Forces: ……..
Date of Discharge: ……..
Last Unit/ Corps: ……..
Mobile Number: ……..
Email ID: ……..

Annexure-X

CERTIFICATE FOR WARDS AND SPOUSE OF SERVING CISF PERSONNEL

Certified that _____ (Name of the candidate) is Son / Daughter / spouse of CISF No. _____ Rank_____ Name _____ who is posted at CISF Unit_____. It is also certified that the applicant has been residing with the serving personnel. The name of the Son/spouse has been verified from the service records of the individual.

Dated :

(Signature of the Unit Commander)
Name_____
Rank_____
Unit:_____
(With office seal)

Note: One copy of the certificate to be kept in the personal file of the serving personnel.

ANNEXURE–XI

FORM OF UNDERTAKING TO BE SUBMITTED BY EMPLOYEES OF GOVERNMENT DEPARTMENTS /PUBLIC SECTOR UNDERTAKINGS/AUTONOMOUS BODIES

I do hereby declare that I am informing my Head of Office/Department/Ministry in writing that I have applied for the post of Constable/Tradesmen as the case may be) in CISF.

Place :
Date :

Signature of Candidate
Name: _____

ANNEXURE –XII

FORM OF CERTIFICATE TO BE SUBMITTED BY EMPLOYEES OF GOVERNMENT DEPARTMENTS/UNDERTAKINGS

"Certified that the Department/Office has no objection in permitting Shri _____ for applying to the post of _____ in CISF. It is further certified that Shri _____ has not been awarded with any punishment (Major/Minor) till date and that his performance throughout his service in this Department / Office has been above **"AVERAGE"**.

Signature
Name & Rank of Head of Office/
Controlling Officer/Unit Commander

Date :

Annexure – 'XIII'

Office of the Sarpanch / Numberdar / Naib Tehsildar_____

Photograph

IDENTITY CERTIFICATE FOR WEST PAKISTANI REFUGEE RESIDING IN THE STATE OF JAMMU AND KASHMIR

This is to certify that Shri/Ms/Smt._____, S/o D/o, W/o Shri _____ formerly a resident of _____ Village _____ Tehsil _____ District _____ of undivided India (now Pakistan) presently residing at House No._____ Stree/Lane No._____ Mohalia _____ Village _____ Tehsil _____ District _____ is a West Pakistani Refugee after having migrated from Pakistan during the Indo-Pak Conflict of 1947.

Sarpanch/Numberdar/Naib Tehsildar

CBC No.19113/11/0013/2425